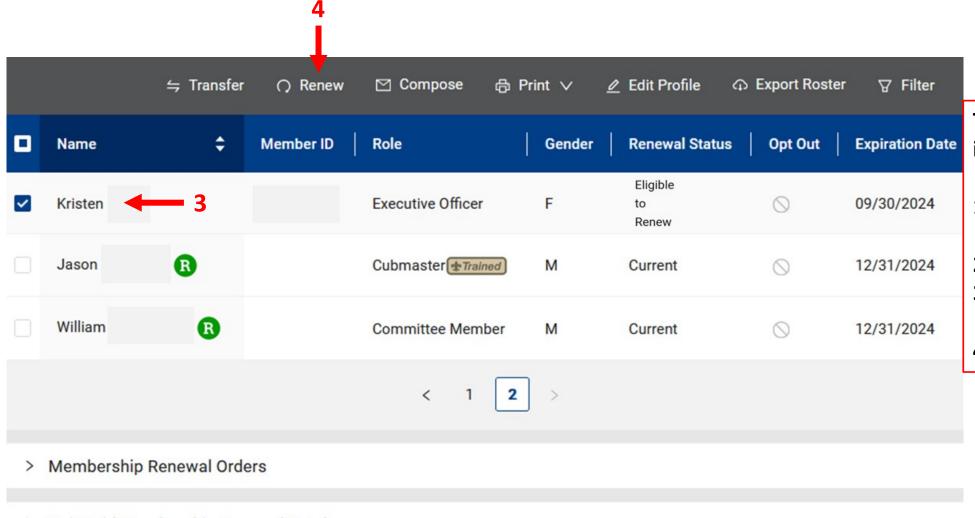
Auto-Renewal Membership

For all youth and adult members of Scouting America

Example

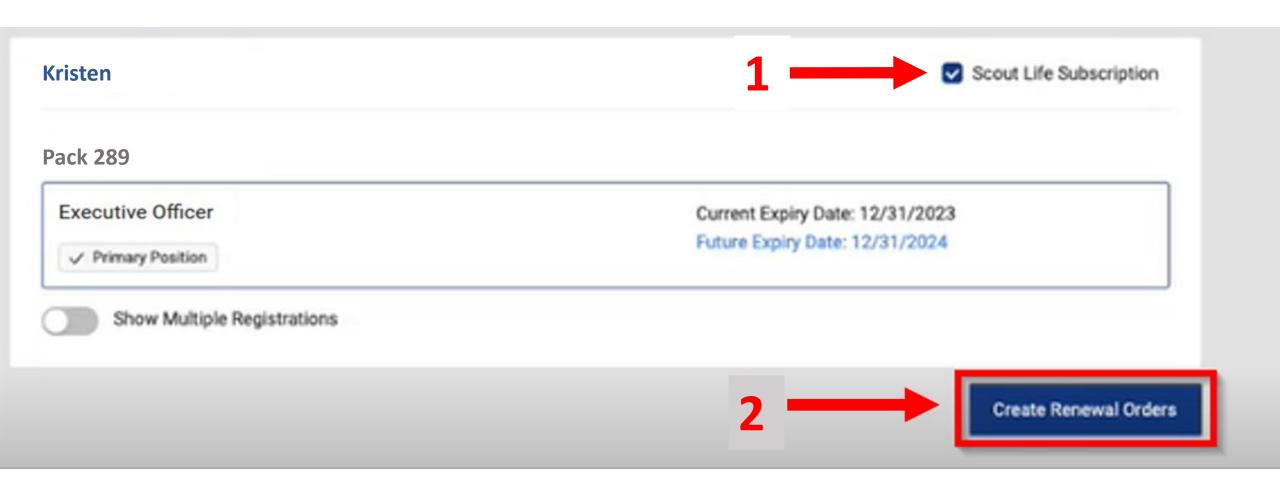
Renewing the Executive Officer of the Charter Organization



The Key-3 can renew individual members.

- 1. Sign in to My.Scouting.org,
- 2. Click Roster,
- 3. Click the box to select the Executive Officer,
- 4. Click Renew

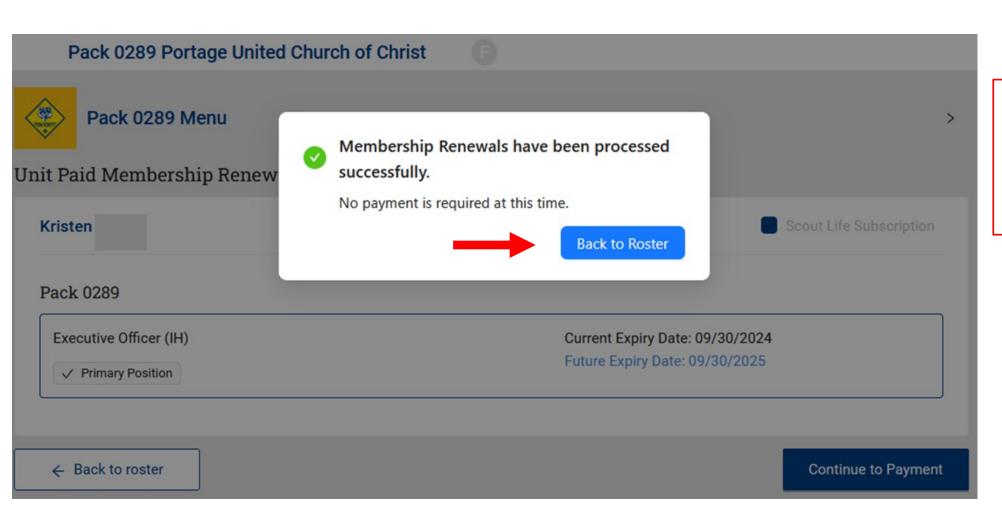
> Unit Paid Membership Renewal Batches





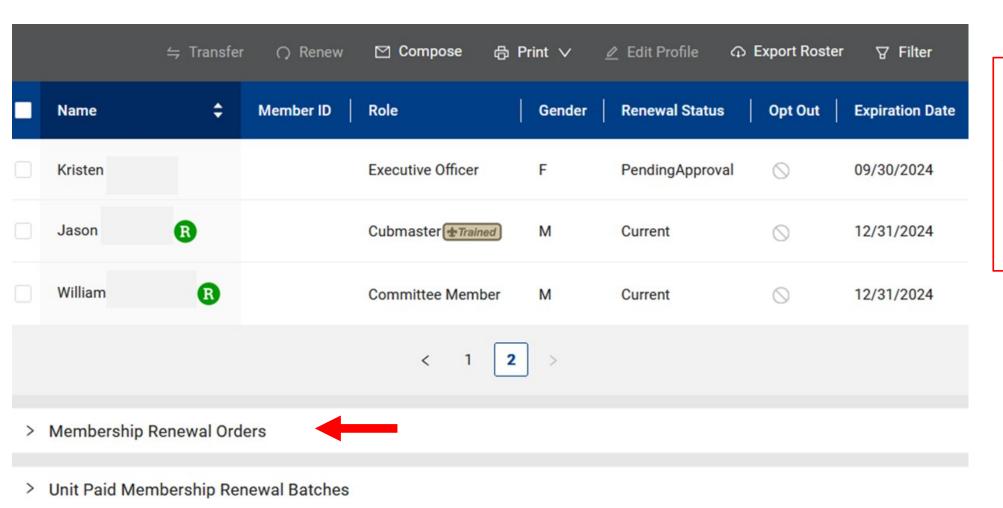
Note that the system defaults to subscribing to Scout's Life.

- 1. Click Scout's Life to deselect it,
- 2. Click Create Renewal Orders



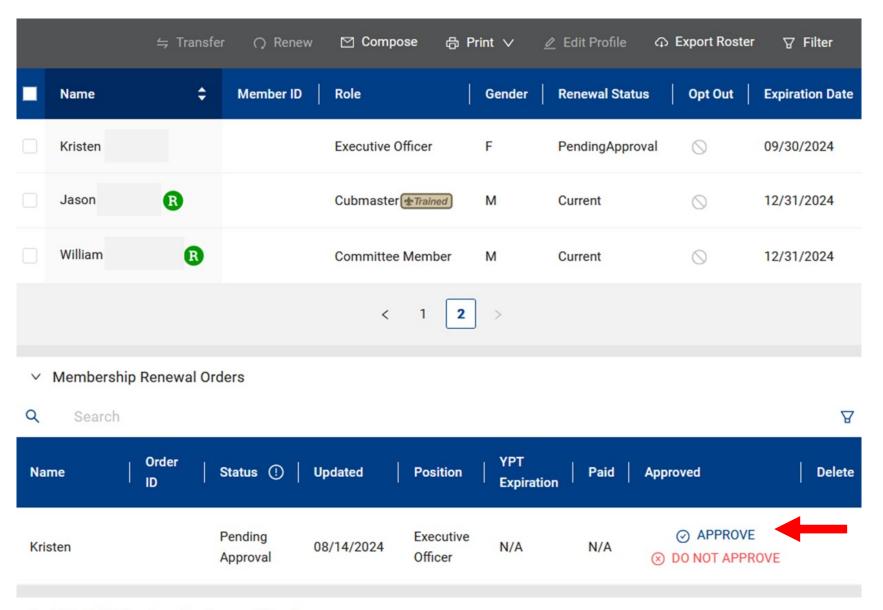
The system recognizes that the Executive Officer position is no-fee.

Click Back to Roster.



Notice that the renewal status of the Executive Officer has now changed to Pending Approval.

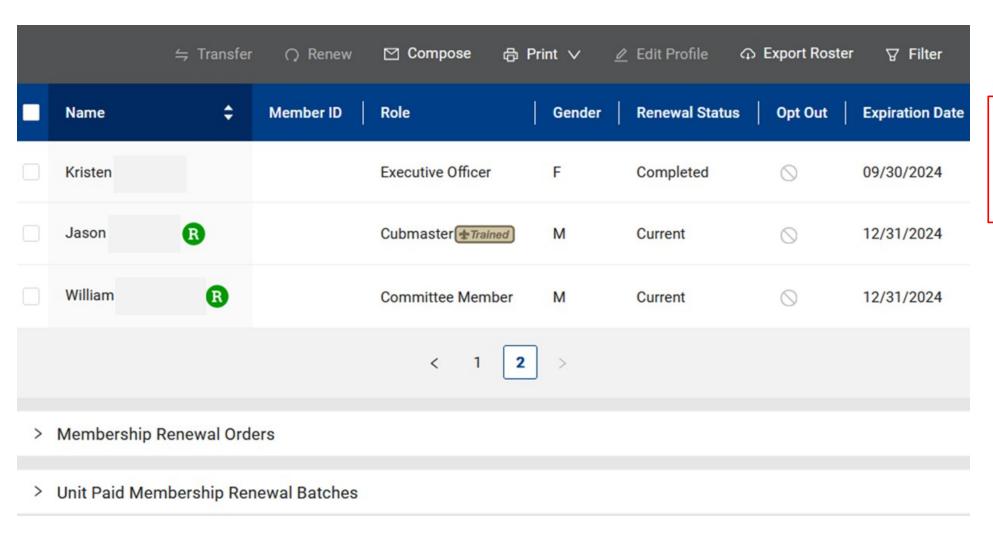
Click Membership Renewal Orders.



Only the COR can approve adult renewals!

Click Approve.

> Unit Paid Membership Renewal Batches



Notice that the renewal status of the Executive Officer is now Completed.