

# Live Scout Loud



DAN BEARD COUNCIL, BSA  
SERVING GREATER CINCINNATI & NORTHERN KENTUCKY

**Membership Renewal  
Screenshots SELF-PAY  
(2024)**





# Membership Renewal – Reminders

- All registrations are for 12 months. For example, if your current registration expires on 12/31/2024, your renewed membership will be 1/1/2025 through 12/31/2025.
- Registration periods cannot be changed. All multiple positions have the same expiration date, so you renew only once per year.
- Registration periods for new members start on the first day of the month they join and expire 12 months later. For example, if a Scout joins on 2/14/2024, their membership term will be 2/1/2024 through 1/31/2025.
- Membership renewal can be completed either by the family/individual (Self-Pay) or the unit (Unit Pay).
- [This presentation covers the SELF-PAY option.](#)
- An email notification with a renewal link will be sent 60 days before membership expires, even if you opted out of receiving email in Scoutbook.
- Unit membership renewal reports are also emailed to the Key 3 on a monthly basis.
- The link provided in the email will direct individuals to a renewal form on My.Scouting.org.
- If registered in multiple positions, select the primary position. Renewing the primary position will automatically renew multiple positions.
- The individual elects to pay online with a credit card or bank transfer (ACH) and submits the renewal, or they can pay offline at Council.
- The unit must approve the membership renewal.





# Membership Renewal – Fees

|   | Cub Scout*                     | Scout BSA Youth | Sea Scout or Venturer<br>(non-multiple under 18) | Explorer<br>(non-multiple under 18) | Adult                   |
|---|--------------------------------|-----------------|--|-------------------------------------|-------------------------|
| National Registration Fee                                     | \$85.00                        | \$85.00         | \$85.00  | \$50.00                             | \$65.00                 |
| Council Activity Fee  | \$55.00                        | \$80.00         | \$80.00  | \$80.00                             | \$6.00**                |
| Administrative Fee<br>(3% for credit card)                    | \$3.30                         | \$4.95          | \$4.95   | \$3.90                              | \$2.13                  |
| <b>Total</b>  | <b>\$144.20</b>                | <b>\$169.95</b> | <b>\$169.95</b>                                  | <b>\$133.90</b>                     | <b>\$73.13</b>          |
| Scout Life Magazine (Optional)                                | \$15.45                        | \$15.45         | \$15.45  | \$15.45                             | \$15.45                 |
| <b>Total with Scout Life</b>                                  | <b>\$159.65</b>                | <b>\$185.40</b> | <b>\$185.40</b>                                  | <b>\$149.35</b>                     | <b>\$88.58</b>          |
| *Rebate for new Lion or Tiger, OR<br>Lion renewing as a Tiger | (\$30.00)                      |                 |  |                                     | **Council insurance fee |
| <b>Final Cost without Scout Life<br/>/ with Scout Life</b>    | <b>\$114.20<br/>/ \$129.65</b> |                 |  |                                     |                         |





## Your BSA Membership is up for renewal

Dear David Blythe,

This is a friendly reminder that your annual BSA membership will expire in **60 days on 06/30/2024**. Please **click here to renew** your membership(s) in the below organization(s). Renewals can also be processed by contacting your local council.

[Click Here to Renew](#) ←

**Member ID:**

**Organization Name:** Pathfinder 09

**Position:** Asst. District Commissioner

**New Registration Term:** 07/01/2024 to 06/30/2025

An e-mail notification with a renewal link will be sent 60 days before membership expires.

Reminders will be sent at 30, 15, and 7 days before, plus several more after expiration.

Parents will receive the e-mails to renew the membership of youth.



When you click the link, you are redirected to sign in to My.Scouting.org; after signing in you will see this screen.

Parents that do not have a My.Scouting account will need to create one.

Note the option to opt out of renew and stop the reminder emails. Click Start Renewal to continue.

my.Scouting | My Applications

- MEMBERSHIPS
- TRANSFER / MULTIPLE APPLICATIONS
- MY APPLICATIONS
- MY RENEWALS

MY RENEWALS

Personal Information

Expiration Date

Application Status

! Multiple Positions are not displayed in this section, Click Start Renewal to see the full list of positions you can renew



David Blythe

30 June 2024

Registration is soon to expire

Asst. District Commissioner

Pathfinder 09

OPT OUT AUTO RENEWAL

Start Renewal



**Joseph Scout**  Scout Life Subscription

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Pack 0289

Youth Member (M) Current Expiry Date: 07/31/2024  
Future Expiry Date: 07/31/2025

Primary Position

**A youth will typically have one position shown (top box).**

**An adult may have multiple positions (bottom box). Adults can click the link to change your primary position, or remove yourself from a position.**

**Click “Proceed to Payment” at the bottom of the page.**

**A youth in a Crew and Troop should primary in the Crew.**

**Note: Functional positions for adults, like Key-3 Delegate or Advancement Chair, will not appear in this list.**

The following positions will be renewed, remove positions you do not want to renew:

**Pack 0001**

Committee Member Primary Position

Current Expire Date: 12/31/2023  
Future Expire Date: 12/31/2024

**Crew 0003**

Venturing Crew Assoc. Advisor

Current Expire Date: 12/31/2023  
Future Expire Date: 12/31/2024

Select as Primary Position  Remove Position ←

Unit Advancement Chair

Current Expire Date: 12/31/2023  
Future Expire Date: 12/31/2024

Select as Primary Position  Remove Position



### Terms and Conditions

**Annual Membership Registration:**

Boy Scouts of America is an annual registration program with automatic membership renewal each year on or about the annual anniversary of your sign-up date. **Unless you notify the BSA via the opt-out option located in the My Application tool in My.Scouting.org at least 15 days in advance of your renewal date, you understand and expressly agree that your membership will automatically continue for another year, and you authorize BSA to collect and charge the then-applicable membership fee each year using the payment method BSA has on file for you.** You will be reminded of your renewal beginning 60 days prior to the expiration of your current membership and given an opportunity to opt-out of your renewal at that time too. Your renewal will be communicated back to your Scout unit upon completion.

The annual national registration fee is non-refundable.

### BSA Privacy Policy

The BSA protects the confidentiality of the names and personal

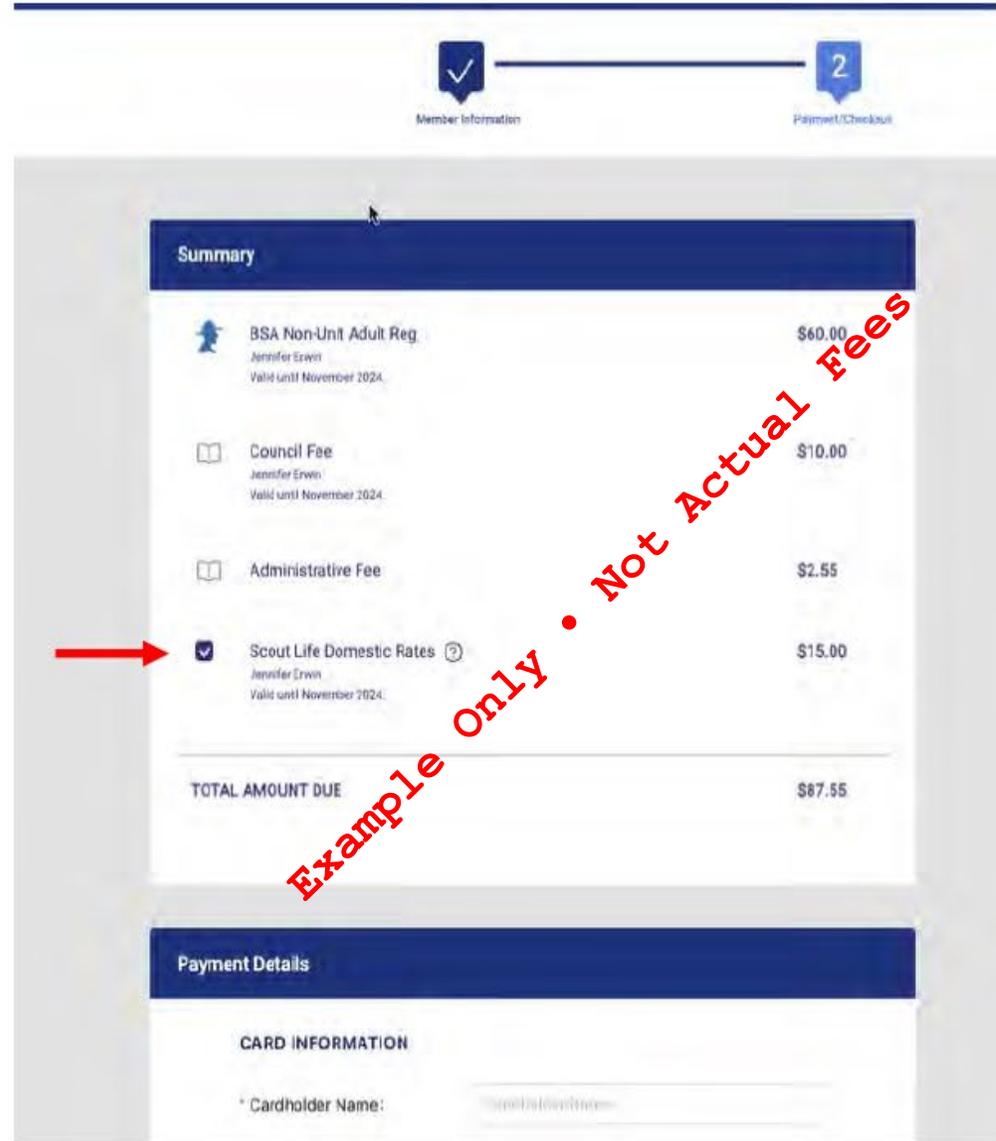
By signing here you agree and accept the Terms and Conditions of the Boy Scouts of America.

 E-Signature

[Back](#) [Go to Checkout Summary](#)

### Next is the Terms & Conditions.

1. **Note that the Terms include automatic renewal and billing every year until you opt out... just like Netflix.**
2. **Type your name to agree to the Terms and Conditions.**
3. **Click go to checkout.**



The screenshot shows a payment interface with a progress bar at the top. The first step, 'Member Information', is complete with a checkmark. The second step, 'Payment/Checkout', is active and numbered '2'. Below the progress bar is a 'Summary' section with a table of fees:

| Item  | Amount         |
|---|----------------|
| BSA Non-Unit Adult Reg<br>Jennifer Erwin<br>Valid until November 2024.  | \$60.00        |
| Council Fee<br>Jennifer Erwin<br>Valid until November 2024.   | \$10.00        |
| Administrative Fee  | \$2.55         |
| <input checked="" type="checkbox"/> Scout Life Domestic Rates ⓘ<br>Jennifer Erwin<br>Valid until November 2024. | \$15.00        |
| <b>TOTAL AMOUNT DUE</b>   | <b>\$87.55</b> |

Below the summary is a 'Payment Details' section with a 'CARD INFORMATION' subsection. The 'Cardholder Name' field is visible and contains the text 'Jennifer Erwin'. A red arrow points to the 'Scout Life Domestic Rates' checkbox, which is checked. A large red diagonal watermark reads 'Example Only • Not Actual Fees'.

On the payment screen the system will default to include Scout's Life magazine! You can toggle this on or off.

Then enter your payment information and click Place Order.

**Payment Details**

**CARD INFORMATION**

\* Cardholder Name:

\* Card Number:

\* Expiration Date:

\* CVV:

Annual Membership Registration: I understand the BSA is an annual registration and has tokenized my credit card for renewal in one year. This membership application will automatically renew in 12-months for an additional term unless you notify the BSA via the opt-out option located in the My Application tool in My.Scouting.org. You will be reminded of your renewal beginning 60 days prior to the expiration of your current membership and given an opportunity to opt-out of your renewal at that time too.

**BILLING ADDRESS** Same as saved address

\* Country:

\* Address Line 1:

Address Line 2:

\* City:

\* State/Region:

\* ZIP Code:

The system displays the necessary fields to enter your credit card payment (w/3% fee). To do this, enter your information and click Place Order.

Alternatively, select “Click to print for Manual Pay” at the bottom of the screen to pay by check/cash at the local Scout office.



Your Receipt

Application ID:  
Transaction Date: February 14, 2024  
Unit: Troop 0098 Saint Anthony's Catholic Church

**Welcome to Boy Scouts of America!**  
We're excited you've decided to build a Scouting adventure with the organization listed above.  
Once your registration has been processed, you will receive an email with contact information, a membership card, and additional details about Scouting.  
Thank you again. You've made a great choice! Let the fun and adventure of Scouting begin!

1325 W Walnut Hill Ln.  
Washington, DISTRICT OF COLUMBIA, 20001 USA

District: Washington DC 11  
Order ID: 13643

|                                |          |
|--------------------------------|----------|
| BSA Youth Registration (Trad.) | \$ 80.00 |
| Council Fee                    | \$ 2.04  |
| Scout Life Domestic Rates      | \$ 15.00 |
| <hr/>                          |          |
| Total Amount                   | \$97.04  |
| Total Paid                     | \$97.04  |

1325 W Walnut Hill Ln.  
Washington, DISTRICT OF COLUMBIA, 20001 USA

|                                |          |
|--------------------------------|----------|
| BSA Youth Registration (Trad.) | \$ 80.00 |
| Council Fee                    | \$ 2.04  |
| Scout Life Domestic Rates      | \$ 15.00 |
| <hr/>                          |          |
| Total Amount                   | \$97.04  |
| Total Paid                     | \$97.04  |
| Amount Due                     | \$ 0.00  |

YOUR TROOP [Learn More](#) | YOUR COUNCIL [National Capital Area Council](#)

[Print Receipt](#) [Complete Registration](#)

**If you are paying by credit card, a receipt will appear. Print this for your records, then click "Complete Transaction" to finish the renewal.**







# BOY SCOUTS OF AMERICA®

## Individual Membership Renewal

**For use when you need to pay at the Council office.**

**Return to the Council by the 15th of the month.**

|                           |        |
|---------------------------|--------|
| First Name                | Cedric |
| Last Name                 |        |
| Member ID                 |        |
| Unit Type                 |        |
| Unit Number               | 1911   |
| Scout's Life Subscription | Yes    |

**Make the check payable to your local council.**

|                       |                 |
|-----------------------|-----------------|
| Registration Fee      | \$ 65.00        |
| Council Program Fee   | \$ 0.00         |
| Scout's Life Magazine | \$ 15.00        |
| <b>Total Due</b>      | <b>\$ 80.00</b> |

**If you are paying by check, this receipt will appear.**

**Print this and take it with payment to your local Scout office.**



# Membership Renewal – SELF-PAY Complete!

- A renewal registration reminder email message is sent seven days after membership expiration.
- If the member does not renew and is dropped, an new application will need to be submitted to rejoin.
- The unit will be notified of the member renewal. A Key 3 member must then sign in to My.Scouting.org, click on Application Manager (for adults) or roster (for Scouts), and accept or deny the membership renewal.
- The Key 3 will get monthly reports on who is due to renew, who renewed, and who was dropped. *A sample email membership report is shown to the right.*



## Monthly Renewal Information

Dear [REDACTED],

Here is your Monthly registration update.

Organization Name: [REDACTED]  
Expiry Date: 10/31/2024

### List of persons to be renewed (youth)

The following person(s) are eligible to renew in the next 3 months. The renewal period will open 2 months prior to their expiration. Please [click here](#) to view your current organization roster or renew members in your organization.

| Member ID | First Name | Last Name | Position | Expiry Date |
|-----------|------------|-----------|----------|-------------|
| Total: 29 |            |           |          |             |

### List of persons to be renewed (adults)

| Member ID | First Name | Last Name | Position | Expiry Date |
|-----------|------------|-----------|----------|-------------|
| Total: 2  |            |           |          |             |

### List of renewed persons (youth)

No records found.

### List of renewed persons (adults)

No records found.

### List of opted out persons (youth)

No records found.

### List of opted out persons (adults)

No records found.

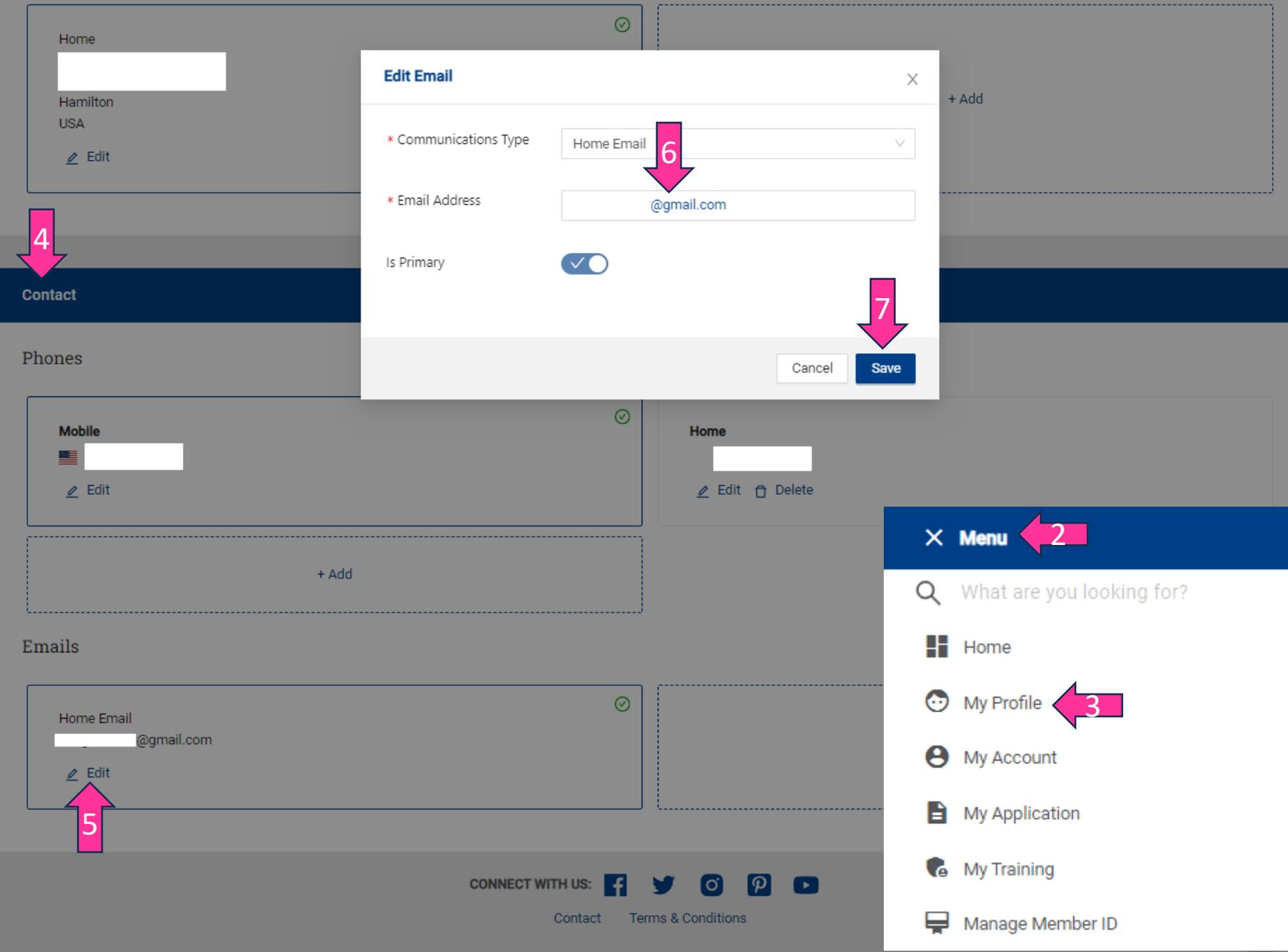
For any renewal related questions, please contact your local council for assistance.  
Council: Dan Beard Council, BSA 438  
Phone: (513) 577-7700

Thank you.



## Update your Email Address in My.Scouting.org

1. Log into **my.Scouting** at <https://my.scouting.org>.
2. Click **Menu** in the upper left corner of the page.
3. Click **My Profile**.
4. Scroll down to the **Contact** section at the very bottom of the profile page.
5. Find the **Primary** email address (noted by the ) and then click the **Edit** link to update the email address.
6. In the *Edit Email* popup, input the updated **Email Address**
7. Click the **Save** button.



The screenshot shows the My.Scouting.org profile page with the 'Edit Email' popup open. The popup contains the following fields and options:

- Communications Type:** Home Email (indicated by arrow 6)
- Email Address:** [redacted]@gmail.com
- Is Primary:**  (indicated by arrow 7)
- Buttons:** Cancel, Save

The background page shows the 'Contact' section (indicated by arrow 4) with a 'Home' email address and an 'Edit' link (indicated by arrow 5). The 'Menu' overlay (indicated by arrow 2) is open, showing 'My Profile' (indicated by arrow 3) as the selected option.

At the bottom of the page, there are social media links for Facebook, Twitter, Instagram, Pinterest, and YouTube, along with 'Contact' and 'Terms & Conditions' links.

# Resources



<https://danbeard.org/renewals/>