

# DAN BEARD CHARTER RENEWAL 2023



DAN BEARD COUNCIL, BSA  
SERVING GREATER CINCINNATI & NORTHERN KENTUCKY

live Scout loud



# DBC CHARTER RENEWAL 2023

## What is Charter Renewal?/Why Renew

- Annual renewal of agreements with charter organizations
- Roster clean up
- Collection of BSA membership fees for following year
- Review and adjust adult leader positions



# TIMELINE

- August 1 - Online Charter Renewal System Opens
- August 3 – Charter Renewal Kick-Off
- August 3 through September
  - Reconcile roster
  - Collect membership fees from returning Scouts and volunteers
  - Review Youth protection training
  - Review Scout Life Subscriptions
  - Login to the recharter system
- Late September until October 15
  - Finalize online roster
  - Charter Organization Rep signs charter
- October 18-26 District turn in events
  - Printed copy with payment turned in at district turn in event
- October 27 Council Deadline for Filing Charter Renewals



## YOUTH PROTECTION TRAINING

The Dan Beard Council has committed to having 100% of its volunteer leaders youth protection trained at all times. Therefore, volunteers that have not renewed their YPT by the expiration date will not be renewed.

- All volunteers should have YPT expiration dates of 1/1/24 or later before submitting charter renewal online.



# RECONCILING ROSTER

- Use My.Scouting to get an accurate up to date roster
  - Visit [www.danbeard.org/charterrenewal](http://www.danbeard.org/charterrenewal) for directions on accessing your roster
- Any missing members have 2 options to be added
  - Paper applications submitted to the council office with the all applicable fees.
  - Online applications can be used in lieu of paper.



## UNIT PROCESSOR NEXT STEPS

- Review Roster and submit applications for any additional/missing adults or youth to council service center with applicable fees
- Collect any necessary fees from returning members
- Review youth protection status for all adults
- Consult with any other units at your charter org and determine primary registration unit for multiple adults



# ONLINE SYSTEM

Only unit Key 3 members and Key 3 delegates will be able to access the online recharter system

- Visit [www.danbeard.org/charterrenewal](http://www.danbeard.org/charterrenewal) for instructions on assigning a key 3 delegate
- The recharter system is located at [advancements.scouting.org](http://advancements.scouting.org)



## FINALIZING THE ONLINE CHARTER

- Verify your Scout Life subscriptions and multiple members before submitting
- Once you complete the online portion of the renewal, you will need to select “Pay at Council”, then click the “Pay and Post” button.
- Once you have clicked “Pay and Post” the key 3 will receive and email requesting signatures.
- At this point, the online process is complete. You will not be able to make any further adjustments to the online charter.





## SUBMITTING THE CHARTER TO DBC

- Once you have clicked “Pay and Post” the key 3, key 3 delegate and/or COR delegate will receive an email requesting signatures, there are 2 options for signatures.
  - Any of the above listed individuals may sign the document if approval has been discussed with the COR, or the COR may sign (preferred)
- Print a copy of your final recharter paperwork that is emailed to you



## ITEMS REQUIRED TO SUBMIT CHARTER

- Printed copy final of the Charter Renewal
- Fees (Check is preferred, a 2% Credit card processing fee will be added)
- Any supporting documents such as Background check forms, applications or youth protection training certificates (for new adults only)
- Annual Agreement signed by the Executive officer and Charter Org Rep



**Pro Tip:** Paying at the council service center allows for fee adjustments to be handled in a timely manner.



DAN BEARD COUNCIL **liveScoutloud**

## FREE ADVANCEMENT

- On time and error free charter renewal packet- Due on October 27.
- JTE Bronze level or higher. JTE Forms are due December 31- No exceptions
- A detailed assessment/JTE conducted with your unit commissioner (or another commissioner if your unit is not assigned a commissioner) by December 31.
- A specific FOS presentation date to be scheduled to occur between November 1, 2023, and no later than March 31, 2024 – No exceptions.



## RESOURCES

[www.danbeard.org/charterrenewal](http://www.danbeard.org/charterrenewal)

- Recharter system How-to video and slides
- A Complete list of required items and their due dates
- Annual Agreement
- JTE forms
- How to obtain your unit's online application link
- How to access your current official roster
- List of fees
- How to run the YPT report for your unit



## FEE DEADLINE EXTENSION

- For units participating in the popcorn sale that have scouts using popcorn funds to assist with payment of registration fees, the deadline for payment only is extended until 11/17/23.
- All Charter Renewal Paperwork and associated forms are still due by 10/27/23.



# 2023 FEE CHANGES

New National Fees are in effect. This means:

- Fees will be paid for 12 months
  - Youth - \$80.00
  - One-time new applicant fee - \$25.00 (Youth Only)
  - Adults - \$60.00
  - Insurance \$5.50 (Youth and Adults)
  - Scout Life: \$15.00
  - Charter Renewal Fee: \$100.00
- Units will be able to pay online.



## CHARTER RENEWAL TURN IN EVENTS

### **East Fork- Thurs. October 12, 7:00pm**

Clermont County Airport Hawk Building  
4184 Taylor Rd

### **Fort Ancient-Wed. October 18, 7:00 – 8:30pm**

Mason Municipal Center Community Room  
6000 Mason-Montgomery Rd

### **Fort Hamilton-Wed. October 25, 6:00-8:00pm**

Harry T Wilks Conference Center  
1601 University Dr. Hamilton, OH

### **Little Miami #1- Mon. October 16, 6:00-7:30pm**

Scout Achievement Center  
10078 Reading Road, Cincinnati, OH 45241

### **Little Miami #2 – Mon. October 23, 6:00-7:30pm**

Scout Achievement Center  
10078 Reading Road, Cincinnati, OH 45241

### **Queen City-Thur. October 24, 6:30-8:00pm**

Panera Bread  
3806 Paxton Ave., Cincinnati, OH 45209

### **Trailblazer-Wed., October 11, 6:00 – 8:30pm**

First Church of Christ  
6080 Camp Ernst Rd Burlington, KY 41005

### **Whitewater Trails- October 26, 6:30-8:00pm**

Monford Heights UMC  
3682 W Fork Rd, Cincinnati, OH 45247



DAN BEARD COUNCIL **liveScoutloud**

# Q & A





# Thank You

---

