

# Awards Process Overview - Dan Beard Council

Level	Unit	District	Council			National	
Frequency	<b>Monthly</b> <i>(no Annual or Special for Unit)</i>	<b>Annual</b> <i>(no Monthly or Special for District)</i>	<b>Monthly</b>	<b>Annual</b>	<b>Special</b>	<b>Annual</b> <i>(no Monthly for National)</i>	<b>Special</b>
Awards	See <a href="#">Awards Central</a>		JTE / Membership	Silver Beaver, Wood Services, Venturing, Sea Scouts, Explorer	Heroism, Hornaday, Torch of Gold	See <a href="#">Awards Central</a>	Heroism, Hornaday
Process Owner	DBC Program Dept	District Executives	Field	DBC Program Exec	DBC Adv Chair	National	DBC Adv Chair
Service Timing	By 15 <sup>th</sup> of following month	Determined by District	By 15 <sup>th</sup> of following month	Nov 1 request, Feb 15 submit, Mar 7 select	Two months after submittal to Council	Per National	Three months after submittal to Council
Process	See Unit - Monthly	See District - Annual		See Council - Annual	See Special		See Special

Unit - Monthly	District - Annual	Council - Annual	Council / National - Special
1. Unit submits request to DE or DBC Program Dept	1. District Executive Collect nominations	1. DBC Prog Exec sends out nomination requests in November to DE, Fireside Chat, and web	1. Submit to DBC Prog Dept and log in Awards log
2. Verify ScoutNet registration for award candidate	2. District Awards Committee select awardees	2. Submit nominations to SAC to be processed by DBC Prog Dept	2. DBC Prog Dept submit to Council Awards Committee
3. Document in awards log (DBC-Prog Dept)	3. District notify DBC Program Dept of awards	3. DBC Prog Dept confirm nominee is registered in Scoutnet	3. Council Awards Committee makes recommendation and submit to Scout Executive
4. Monthly submittal to Scout Executive for approval – last week of month (DBC Prog Dept)	4. District representative pickup at SAC and DBC Prog Dept log in ScoutNet when appropriate	4. Select awardees: <ul style="list-style-type: none"> <li>• Wood Services &amp; Venturing - Council Award Cmt</li> <li>• Silver Beaver - Council Committee</li> </ul>	4. Scout Executive reviews/approves Council award or submits recommendation for National award
5. Award ready for Unit pickup by 15 <sup>th</sup> of following month via Pony Express		5. DBC Program Dept document award in Scoutnet and purchase/prep award.	5. National notifies Council when award approved.
		6. Award Committee verbally inform recipient	6. DBC Program Dept document award in Scoutnet and purchase/prep award.
		7. DBC Program Dept initiates formal award process	7. Award Committee inform recipient
		8. Award recipient coordinate optional individual award presentation ceremony and attendees	8. Award recipient coordinate optional individual award presentation ceremony and attendees
		9. Recognize awardee at Scouting U	9. Recognize awardee at Scouting U

January assessment of awards for yearly budgeting and annual order.

**Points of Contact:**

DBC Program Executive  
 DBC Program Dept  
 DBC Advancement Chair