Written by Mike Swofford Wednesday, 15 June 2011 11:58 - Last Updated Wednesday, 15 June 2011 12:39

If you have taken any online trainings, it is important to link your MyScouting account to the Dan Beard Council's registration records. The council's registration records will only be automatically updated if your MyScouting account is linked to your membership ID number.

To make sure your account is linked to your registraion, click on "My Profile" from the left menu. Look for the entry towards the bottom of the page noting your Membership ID and association with Dan Beard Council. If all of this information is correct, there is nothing more to do. If you do not see this entry, choose Dan Beard Council from the drop-down list, enter you Membership ID and click "Add."

## **Obtaining Your Membersip ID Number**

There are several ways to obtain your Membership ID number:

- The easiest is to look on your membership card, provided to your unit leader anually when your unit recharters:



- If this card is not available to you, contact your unit leader or committee chairperson, who should have a roster that includes your Membership ID number.

## **Linking your MyScouting Account**

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- Contact the Scout Achievement Center at (513) 577-7700 during <u>regular business hours</u>, press 0 to speak to someone immediately, and request your Membership ID number. You can still take online trainings without your Memership ID number and update your MyScouting profile later when the number has been obtained.

Once you have obtained this number, you can use it to create an account at MyScouting or update your profile to connect your MyScouting account to the council's registration system.

## Contact

For more information about online trainings, or for help with any of the above, please contact:

Dan Beard Council Scout Achievement Center 10078 Reading Rd., Cincinnati, OH 45241 (513) 577-7700 training@danbeard.org